Title of School-based Support Service (2026/27):

Quality Education Fund Thematic Network projects (QTN projects) – Enhance Assessment Literacy through the Design of Quality Assignments

1. Objectives

The support service aims to:

- enhance curriculum leadership and professional level of teaching team for participating schools through train-the-trainer approach and with a focus on nurturing curriculum leaders
- assist participating schools in understanding the functions and significance of various assignment types, and planning diverse and effective assignments that cater for learner diversity
- review the assignment designs and assessment literacy of the Chinese Language and English Language subjects of participating schools, and provide school-based recommendations, while strengthening the connection between assignment designs and assessment with reference to the school contexts and needs
- support participating schools in utilising various assessment methods, including Artificial Intelligence (AI) tools, to understand and evaluate student learning outcomes comprehensively
- deepen teachers' understanding of "quality assignments" and "assessment literacy", thereby enhancing their abilities to design diverse learning tasks and building the assessment capacity of the teaching teams
- establish a cross-school professional networking platform to enhance teachers' confidence and ability in designing effective assignments

2. Foci of Support

- To provide various support services, including thematic seminars, teacher workshops and on-site co-planning sessions
- To organise professional school communities to facilitate mutual support and experience sharing among schools
- To analyse the current status and needs of participating schools, provide assistance in developing distinctive school-based curricula and assignment designs (Chinese Language and English Language subjects only)
- To establish a learning & teaching and assignment resource bank to promote resource sharing
- To incorporate relevant elements of values education into assignment design, based on school needs
- To organise professional development activities for teachers, inter-school exchange on quality assignments, and an year-end territory-wide dissemination seminar

3. Modes of Support

- QTN coordinator will support and collaborate with teachers of participating schools, details are as follows:

On-site collaboration and networking activities	At least 19 times of on-site support and networking activities • The core teaching team participates in cross-school professional development activities, sharing and promoting effective practices and resources to facilitate professional exchanges among schools • Conduct in-depth analysis of schools' needs and carry out a range of lesson-study activities – including curriculum planning, collaborative lesson planning, on-site workshops, lesson observation and post-lesson discussions to enhance teacher professionalism through close exchange • Organise professional development activities, such as teacher meetings and thematic seminars • Develop school-based curricula (Chinese Language and English Language subjects only) and create teaching resources for sharing, such as lesson plans and learning & teaching materials • Encourage professional exchange through inter-school exchange of assignment design and year-end territory-wide dissemination seminar

4. Points to note

- The duration of the support services normally lasts for one year
- Participating schools are expected to actively participate throughout the support services
- At least one representative should attend each QTN activity
- To fully utilise the support services, participating schools should:
  - nominate panel heads / related teachers to coordinate QTN activities
  - arrange regular timeslots for teachers to collaborate and exchange, e.g. periods for collaborative lesson planning and lesson observation
  - arrange teachers to participate in one Preparation Meeting, two Executive Committee (EC) meetings and a territory-wide dissemination seminar to share their successful experiences in school curriculum development and the learning and teaching materials developed under collaboration
- Allow support officers to collect materials including video clips and photographs of learning activities, teachers' reflection and student work during the support period for professional discussion
- Encourage the core teaching team to disseminate successful experiences in school curriculum development and the learning and teaching resources co-developed within and across schools (The copyright of these materials will be owned by Quality Education Fund. Quality Education Fund also reserves the right to compile and modify these materials for educational promotion purposes)
- Participating schools should comply with relevant laws, such as

compliance with the Copyright Ordinance in developing school-based learning and teaching materials