

**Final Report of Project**

**Project No. : 2008 /0328**

**Part A**

Project Title: Pre-secondary English Enhancement Scheme 暢談英語升中適應計劃

Name of Organization/School: S.K.H. Ho Chak Wan Primary School

Project Period: From September 2009 (month/year) to July 2010 (month/year)

**Part B**

*Please read the **Guidelines to Completion of Final Report of Quality Education Fund Projects** before completing this part of the report.*

Please use separate A4-size sheets to provide an overall report with regard to the following aspects:

1. Attainment of objectives
2. Project impact on learning effectiveness, professional development and school development
3. Cost-effectiveness – a self-evaluation against clear indicators and measures
4. Deliverables and modes of dissemination; responses to dissemination
5. Activity list
6. Difficulties encountered and solutions adopted

*\* Final Report of Project prior to the 8<sup>th</sup> call should be signed by the supervisor of the school/the head of the organization or the one who signed the Quality Education Fund Agreement for allocation of grant on behalf of the organization.*

*\* Final Report of Project under the 8<sup>th</sup> and subsequent calls should be submitted via “Electronic Project Management System” (EPMS). Once submitted, these reports are regarded as already endorsed by the supervisor of the school/the head of the organization or the one who signed the Quality Education Fund Agreement for allocation of grant on behalf of the organization.*

## Guidelines to Completion of Final Report of Quality Education Fund Projects

*Please elaborate the following items in your evaluation of the project. It is expected that the guide would provide a reference to the project leader/team in reflecting on the effectiveness of the project.*

### 1. Attainment of Objectives

Objective statement	Activities related to the objective	Extent of attainment of the objective	Evidence or indicators of having achieved the objective
Create an English speaking environment to enhance pupils' speaking and listening ability	<p><b>English Club</b></p> <ul style="list-style-type: none"> <li>The project English teacher, together with one of our English teacher trained students in creating and recording ETV programmes. The programmes were played in the English assemblies.</li> <li>The project English teacher supported and encouraged students to write the scripts together in order to enhance their English writing skills and creativity.</li> <li>The English Club met once a week.</li> </ul> <p><b>English Assemblies</b></p> <ul style="list-style-type: none"> <li>The project English teacher produced a series of ETV programmes with the English Club. The programmes were conducted during the morning assembly. It was held 10 times a year. The core elements taught would be the language items commonly used in our daily life.</li> <li>The ETV programmes have been uploaded to the school website. Students can watch the programmes at home to promote self-learning.</li> </ul>	We believe we have 100% achieved the set goal.	<ul style="list-style-type: none"> <li>➤ 100% teachers thought that students were interested in the topics and they enjoyed the English Assemblies.</li> <li>➤ 88% teachers thought that it helped students develop their listening skills.</li> <li>➤ The English Club members enjoyed the meetings and participated actively in recording ETV programmes.</li> </ul>
Develop students' competency in using English through communicative activities	<p><b>Oral Language lessons</b></p> <ul style="list-style-type: none"> <li>From September 2009 to June 2010, the extra English teacher taught P.4-P.6 students. He taught each class a lesson (30 or 35 minutes) on a weekly basis.</li> <li>In order to reduce the class size so as to <i>increase the teacher-student interaction</i>, the speaking session was conducted in a</li> </ul>	75% attained	<ul style="list-style-type: none"> <li>➤ About 80% teachers thought that it increased P4-P6 students' confidence and motivation in English learning.</li> <li>➤ Over 90% teachers thought that it helped students develop</li> </ul>
Increase students' confidence in speaking correct and fluent English			



<p>Enhance students' interest in learning English through direct contact with foreigners and enjoyable activities</p>	<p><i>split-class mode</i>. While the project English teacher was having lesson with half of the class, the school English teacher had lesson with the other half at the same time in another classroom.</p> <p><b><u>P.6 Extra Oral Language Lessons—Free Talk</u></b></p> <ul style="list-style-type: none"> <li>• The project English teacher taught an extra Oral Language lesson for P.6 students focusing on communicative skills and interpersonal skills. He taught each class one lesson (30 minutes) fortnightly.</li> <li>• In order to reduce the class size so as to <i>increase the teacher-student interaction</i>, the project English teacher only pulled out 10 students each time to conduct the Free Talk.</li> </ul>		<p>their speaking skills.</p> <ul style="list-style-type: none"> <li>➤ Over 76% teachers thought that majority of the pupils take part actively.</li> <li>➤ About 70% teachers thought that students showed improvement in their oral examination.</li> </ul>
<p>Reinforce students' and teachers' phonics skills and knowledge</p>	<p><b><u>Oral Language Lessons</u></b></p> <ul style="list-style-type: none"> <li>• During this lesson, the project English teacher reinforced students' speaking skills and phonics skills through different activities. Different strategies have been used to stimulate students' interest in English learning as well.</li> </ul> <p><b><u>Staff Development</u></b></p> <ul style="list-style-type: none"> <li>• The project English teacher held co-planning meetings with P.4-P.6 teachers. He designed an authentic Oral Language programme related to the textbook and shared some phonics skills and knowledge with teachers.</li> </ul>	<p>75% attained</p>	<ul style="list-style-type: none"> <li>• Over 85% teachers thought that they learnt how to teach speaking through co-planning with the project English teacher.</li> </ul>
<p>Promote English extra-curricular activities and to broaden students' learning experiences</p>	<p><b><u>English Fun Day</u></b></p> <ul style="list-style-type: none"> <li>• An English Fun Day was held in the end of June to arouse students' interest in learning English.</li> <li>• The topic of the English Fun Day was "Ho Chak Wan's Got Talent" which was a variety show. Students enjoyed different language arts and they participated actively.</li> </ul> <p><b><u>Verse Speaking Training</u></b></p> <ul style="list-style-type: none"> <li>• The project English teacher trained 40 students from 4D to joined the Hong Kong Schools Speech Festival.</li> <li>• The project English teacher will share the interest of language arts with students.</li> <li>• Through the participation in the Hong Kong Schools Speech Festival, students can build their confidence in speaking English.</li> </ul>	<p>75% attained</p>	<ul style="list-style-type: none"> <li>• Over 60% students enjoyed performing in the variety show and more than 80% students enjoyed watching the variety show.</li> <li>➤ All the students in 4D participated actively in the choral speaking and they got a merit certificate in the Hong Kong Schools Speech Festival.</li> </ul>
<p>Let students experience using English to learn different subjects through a</p>	<p><b><u>Cross-Curriculum Activity</u></b></p> <ul style="list-style-type: none"> <li>• Students experienced using English as the medium of instruction to learn different subjects such as Mathematics, General Studies and Music, so that they have been</li> </ul>	<p>We believe we have 100% achieved the set goal.</p>	<ul style="list-style-type: none"> <li>• Over 80% students thought that they had a better understanding about using English as the</li> </ul>

cross-curriculum activity	<p>better prepared for English as the medium of instruction in secondary school.</p> <ul style="list-style-type: none"> <li>An English medium cross-curriculum activity has been held for all P.6 students.</li> </ul>		<p>medium of instruction and they found it was not difficult to handle the tasks.</p>
Provide school English teachers with additional opportunities in professional development and to revitalize their teaching skills through co-teaching and sharing	<p><b>Staff Development</b></p> <ul style="list-style-type: none"> <li>The project English teacher held co-planning meetings with P.4-P.6 teachers.</li> <li>Since the speaking session was conducted in a split-class mode, the project English teacher and school English teachers co-planned the materials and shared the feedback and followed up with appropriate adaptations.</li> </ul>	85% attained	<ul style="list-style-type: none"> <li>Over 85% teachers thought that they learnt how to teach speaking through co-planning with the project English teacher.</li> </ul>

## 2. Project Impact on

**The Project Goal:** To enhance students' confidence and English competency through increased exposure to different English activities in order to prepare for using English as the medium of instruction in secondary school.

### *Overall achievement*

We have attained the above project goal in the extended project period. Our students increased their confidence and English competency through exposure to different English activities and they were better prepared for using English as the medium of instruction in secondary school.

### *Increased students' confidence and English competency*

Students participated actively in the Oral Language Lessons and they were willing to speaking up during English lessons. They also showed improvement in their oral examination. Over 78% students agreed or strongly agreed that they enjoyed the Oral Language Lessons. About half of the students agreed or strongly agreed that they felt more confident to speak English and half of the students agreed or strongly agreed that their spoken English has been improved.

### *Prepared students for using English as the medium of instruction in secondary school*

Students participated actively in the Cross-Curriculum Activity. They experienced using English as the medium of instruction to learn different subjects such as Mathematics, General Studies, Religious Studies, P.E. and Music, so that they have been better prepared for English as the medium of instruction in secondary school. Over 80% students thought that they had a better understanding about using English as the medium of instruction and they found it was not difficult to handle the tasks.

## 3. Cost-effectiveness

<b>Budget Items</b> <i>(Based on Schedule II of Agreement)</i>	<b>Approved Budget</b> <b>(a)</b>	<b>Actual Expense</b> <b>(b)</b>	<b>Change</b> <b>[(b)-(a)]/(a)</b> <b>+/- %</b>
Staff Cost	\$239,850	\$239,850	0%
General Expenses	\$12,550	\$16,723.4	+33.3%
Equipment	\$6,000	\$1,868.82	-68.9%

#### 4. Deliverables and Modes of Dissemination

Item description (e.g. type, title, quantity, etc.)	Evaluation of the quality and dissemination value of the item	Dissemination activities conducted (e.g. mode, date, etc.) and responses	Is it worthwhile and feasible for the item to be widely disseminated by the QEF? If yes, please suggest the mode(s) of dissemination.
An Oral Language resource package for teaching P.4-P.6	A set of authentic Oral Language programme related to the textbook and was designed.	This set of Oral Practice Booklet will be used for the coming years. Every P.4-P.6 students will get a copy.	It is more relevant for using at school.
A school-based, cross-curriculum task book on selected topic for P.6	A school-based cross-curriculum task book of different subjects but same topic has been created which can be re-used again.	This set of Task Book will be used for the coming years. Every P.6 students will get a copy.	It is more relevant for using at school.
A Series of English ETV Programmes about Daily Expressions	A series of English ETV programmes about daily expressions has been produced.	The ETV programmes has been uploaded to the school website. Students can watch the programmes at home to promote self-learning.	It is more relevant for using at school.

#### 5. Activity List

Types of activities (e.g. seminar, performance, etc.)	Brief description (e.g. date, theme, venue, etc.)	No. of participants			Feedback from participants
		schools	teachers	students	
Oral Language lessons	<ul style="list-style-type: none"> <li>From September 2009 to June 2010, the extra English teacher taught P.4-P.6 students. He taught each class a lesson (30 or 35 minutes) on a weekly basis.</li> <li>In order to reduce the class size so as to <b>increase the teacher-student interaction</b>, the speaking session was conducted in a <b>split-class mode</b>. While the project English teacher was having lesson with half of the class, the school English teacher had lesson with the other half at the same time in another classroom.</li> </ul>	Inside our own school	All P.4-P.6 English teachers accessed to the materials designed. Teachers also read the reports of pupils.	All P.4-P.6 students participated in the Oral Language Lessons.	Over 78% students agreed or strongly agreed that they enjoyed the Oral Language Lessons

P.6 Extra Oral Language Lessons—Free Talk	<ul style="list-style-type: none"> <li>The project English teacher taught an extra Oral Language lesson for P.6 students focusing on communicative skills and interpersonal skills. He taught each class one lesson (30 minutes) fortnightly.</li> <li>In order to reduce the class size so as to <i>increase the teacher-student interaction</i>, the project English teacher only pulled out 10 students each time to conduct the Free Talk.</li> </ul>			All P.6 students participated in the Free Talk.	Over 58% students agreed or strongly agreed that the “Free Talk” lessons helped them perform better in the secondary school interview
English Club	<ul style="list-style-type: none"> <li>The project English teacher, together with one of our English teacher trained students in creating and recording ETV programmes. The programmes were played in the English assemblies.</li> <li>The project English teacher supported and encouraged students to write the scripts together in order to enhance their English writing skills and creativity.</li> <li>The English Club met once a week.</li> </ul>	Inside our own school	The English Panel Chair held the English Club meetings with the project English teacher.	There were 16 English Club members in year 09-10.	All the English Club members enjoyed creating and recording ETV programmes
English Assemblies	<ul style="list-style-type: none"> <li>The project English teacher produced a series of ETV programmes with the English Club. The programmes were conducted during the morning assembly. It was held 10 times a year. The core elements taught would be the language items commonly used in our daily life.</li> <li>The ETV programmes have been uploaded to the school website. Students can watch the programmes at home to promote self-learning.</li> </ul>		All teachers watched the English ETV programmes during the English Assemblies	All P.1-P.6 students watched the English ETV programmes during the English Assemblies	All English teachers thought that students were interested in the topics and they enjoyed the English assemblies.
Cross-Curriculum Activity	<ul style="list-style-type: none"> <li>Students experienced using English as the medium of instruction to learn different subjects such as Mathematics, General Studies and Music, so that they have been better prepared for English as the medium of instruction in secondary school.</li> <li>An English medium cross-curriculum activity has been held for all P.6 students.</li> </ul>		28 teachers taught different P.6 subjects were involved.	All P.6 students participated in the Cross-Curriculum Activity	Over 80% students thought that they had a better understanding about using English as the medium of instruction and they found it was not difficult to handle the tasks.
English Fun Day	<ul style="list-style-type: none"> <li>An English Fun Day was held in the end of June to arouse students’ interest in learning English.</li> <li>The topic of the English Fun Day was “Ho Chak Wan’s Got Talent” which was a variety show. Students enjoyed different language arts and they participated actively.</li> </ul>		18 English teachers trained students to perform in the variety show.	All P.1-P.6 students participated on the English Fun Day.	Over 60% students enjoyed performing in the variety show and more than 80% students enjoyed watching the variety show.



Verse Speaking Training	<ul style="list-style-type: none"> <li>The project English teacher trained 40 students from 4D to join the Hong Kong Schools Speech Festival.</li> <li>The project English teacher will share the interest of language arts with students.</li> <li>Through the participation in the Hong Kong Schools Speech Festival, students can build their confidence in speaking English.</li> </ul>	The English Panel Chair trained the students with the project English teacher.	40 students from 4D were trained to joined the Hong Kong Schools Speech Festival.	All the students in 4D participated actively in the choral speaking and they got a merit certificate in the Hong Kong Schools Speech Festival.
Staff Development	<ul style="list-style-type: none"> <li>The project English teacher held co-planning meetings with P.4-P.6 teachers. He designed an authentic Oral Language programme related to the textbook and shared some phonics skills and knowledge with teachers.</li> </ul>	18 English teachers have attended the meetings.		Teachers found the co-planning meetings useful and inspiring.

## 6. Difficulties Encountered and Solutions Adopted

### *Disciplinary problem of the Project English Teacher*

Since the Project English Teacher was a foreigner who really motivated students, students were over-excited to have lessons with him. Thus, disciplinary problem sometimes happened in the classroom. Fortunately, the disciplinary teachers helped solve the problem.