

Part B Project Summary

Project Title: Use of New Technology for School Administrative Work	Project Number 2011/0221
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Name of Organization: Tak Sun Secondary School

- (1) Goals: To upgrade the school IT system to reduce the teachers' administration time and the current intranet communication and e-learning platforms to enhance students' learning
- Objectives: (i) Reduce teachers' administrative work loads and pressure by using IT.
(ii) Save time during the class tutor period for reading or tutoring.
(iii) Provide accurate data to make school administration effectively.

- (2) Targets:
Expected number of beneficiaries: 1000 students, 2000 parents, 100 staff

- (3) Implementation Plan:
(i) Duration: September 2012 – August 2013
(ii) Process / Schedule: September 2012 – May 2013
(iii) Collaboration with other parties / partners: September 2012 – August 2013

- (4) Products:
(i) Deliverables/outcomes: Octopus attendance and payment systems & e-platforms
(ii) Dissemination of deliverables / outcomes: Training sessions for parents & teachers
(iii) Commercialization potential of deliverables / outcomes: Enhancing e-learning

- (5) Budget:

	<i>By School</i>	<i>By QEF</i>
Facilities / Services	\$198,000	\$70,000
Manpower Expense	---	\$35,000
General Expenses	---	\$5,000
<i>Total</i>	<i>\$198,000</i>	<i>\$110,000</i>

- (6) Evaluation:
(i) Performance indicators: Time of Administration work, students' performance, parents' participation, teachers' involvement
(ii) Outcome measurements: Survey and evaluation meetings