

S.K.H. Lam Kau Mow Secondary School
QEF 2008/0410 – Campus Smart Card Project
Final Report

Under the help of the QEF, a Campus Smart Card System was installed in the school. 4 octopus attendance reading machine were installed for attendance taking for all staff and students. 3 of them are at the ground floor of the 3 stairs while the last one is at the door of the School Office. Moreover, 4 kiosks were installed for purchasing stationeries and paying fees. 3 of them are on the ground floor and one is in the School Library on the 3rd floor. Furthermore, there is one more octopus reader for registration use which is installed to a administrative computer. In addition, there is a server and other connection accessories for controlling the whole system and for communication. Therefore, the equipment improves administration and management and save a lot of time and work for teachers and students.

The system was fully installed and started to try run in May 2010 including the attendance taking for staff and students. For the new academic year 2010-2011, new F.6 students were registered during the admission on 4/8/2010 and new F.1 students were registered in their Summer Bridge Program held in late August so that they can join the system immediately when the new academic year commenced in September. On the other hand, the payment system was started successfully in September because there are a lot of student payments at the beginning of each new academic year. That saved a lot of time on collecting and counting money collected. Of course, it increases accuracy!

As there were a lot of preparation works including collecting information of smart card companies, tendering work and meetings with the companies, a temporary teaching staff was employed to help decrease the teaching work load of the Project Leader. The 2 I.T. technicians also did overtime work to finish their work to compensate the time used on the project. Many thanks to QEF to include such expenses in the funding!

There is one thing to be pointed out here. New F.1 students have to change their student octopus card after entering the school in September. They have to re-register their octopus card to the system after they get their new card. Moreover, re-registration work is needed throughout the year when students lose their cards.

As a whole, we thank the Quality Education Fund to arrangement such a project funding to our school. Besides the time and workload of teachers and students are decreased, we find that the school image is also improved.